**Test Plan Document: Expense Reimbursement System**

**Introduction**

The Test Plan is designed to prescribe the scope, approach, resources, and schedule of all testing activities of the project.

The plan identifies the items to be tested, the features to be tested, the types of testing to be performed, the personnel responsible for testing, the resources and schedule required to complete testing, and the risks associated with the plan.

**User Stories**

* As an employee, I want to login into the application.
* As an employee, I want to submit reimbursement request
* As an employee, I want to see ongoing and previous requests
* As an employee, I want to delete any request
* As an employee, I want to logout of the application
* As a manager, I want to login into the application
* As a manager, I want to see all requests of employees
* As a manager, I want to accept/ decline the requests
* As a manager, I want to logout of the application

**Test Cases**

A **Test Case** is a set of actions executed to verify a particular feature or functionality of your software application.

Some of the test cases are listed below:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Test Case ID | Test Case Description | Test steps | Test data | Expected Result | Actual Result | Pass/Fail |
| 1 | Check employee login with valid data | 1. Enter designation as an Employee  2. Enter valid username  3. Enter valid password | Designation-Employee  Username- Sophia  Password- Sophia1234 | Employee should login to the application | As expected | Pass |
| 2 | After successful login, employee can submit reimbursement request with valid data | 1. Enter valid employee Id  2. Enter valid description  3. Enter valid amount less than 1000  4. Enter valid status  5. Enter valid comments | Employee ID = 1  Description = Insurance expense  Amount = $500  Status = Pending  Comments = Awaiting Approval | Employee should be able to submit request successfully | As expected | Pass |
| 3 | Check manager login with valid data | 1. Enter designation as a Manager  2. Enter valid username  3. Enter valid password | Designation-Manager  Username- Ajay  Password- Ajay1234 | Manager should login to the application | As expected | Pass |